

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



17th June 2020

Dear Parents and Carers

I hope you and your families have been keeping well. We have spent the last few weeks carrying our risk assessments to assess our ability to open safely to pupils and staff. We have been cautious in our approach but do believe we are in a position to welcome back our Year 5 pupils on **Monday 22nd June 2020**. Staff are looking forward to seeing pupils and providing face to face learning and hearing their lockdown tales.

Once pupils return they will be expected to attend every day Monday – Thursday. Friday pupils will not be on site as a deep clean of the building will take place.

The pupils will have a staggered start and collection as follows:

Year group	Drop-off time	End of day collection
Reception/Year 5	9.00am	2.45pm
Year 1	9:15am	3.00pm
Year 6	9:30am	3.15pm

We ask that you all adhere to social distancing and follow these guidelines:

- During these times please do not congregate outside the Academy
- Ensure you are on time for drop off and pick up – there may be a queuing system in place
- Drop your child at the main entrance, adhering to the markings in place
- Follow the one way system in place by using the zebra crossing and leaving St Joseph's Vale by the footpath
- Parents will not be permitted to enter the Academy gate and any queries should be made via telephone or email.

Pupils cannot bring anything into the Academy i.e. bags or equipment. The only things we can permit at this time is a water bottle or packed lunch which will be kept with your child throughout the day. If they suffer from hay fever they have taken suitable medication and have plenty of tissues with them.

Children will need to wear their uniform, during the summer weather girls can wear a school summer dress and boys may wear black or navy shorts.

At this time the Academy will be not be offering a hot meal at lunchtime, this may change during our next review. Children will be provided with an Academy packed lunch or can choose to bring in their own. If your child is not in receipt of free school meals these can be paid for via Parent Pay.

If your child is unwell they should not attend the Academy and normal absence procedures should be followed. If you suspect they have symptoms of coronavirus they should self-isolate for 7 days, take a test and inform the Academy immediately if the result is positive.

We would like to thank you for your continued support during this difficult time and look forward to seeing you over the next week.

Yours sincerely

Ms J Chick

Head of Primary

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