

# St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



26 June 2020

Dear Parent/Carer

## Invitation for 1: 1 interview

We are writing to invite you and your child for an interview with a member of our leadership team.

Name:	
Type of meeting:	Face to Face
Date:	Friday 3rd July 2020
Staff Initial and Time:	

During the interview we will get to know your child better and you will also have the opportunity to speak about any issues you or your child might have.

If you have not already submitted your admission booklet, please bring it along to the interview as well as a copy of your child's birth certificate.

Please **do not arrive more than 10mins before** your interview time in order to for everyone to maintain social distancing rules on site. Please also limit the number of family members present at the meeting to a maximum of three, including your child. This will ensure that the number of people on site is manageable.

Enclosed are leaflets from our uniform suppliers [PE kit has already been sent ]. As a non-essential service, uniform stores remain closed until government guidelines state otherwise but most are offering either a click-and-collect or home delivery service for orders made online. Please check their website for the most up to date details of how to order your child's uniform. The school ties come in different colours and are dependent on the house the child in. Your child has been allocated to **HOUSE** and so will need to purchase a **COLOUR** coloured tie.

If you have any other queries at all, please do not hesitate to contact Ms Flemming on the number below or via email [admissions@stmatthewacademy.co.uk](mailto:admissions@stmatthewacademy.co.uk)

Finally, in my last communication to you I informed you that there would be a series of test carried out on Friday 10<sup>th</sup> July. Unfortunately, we have had to postpone these after further consultation and these tests will now take place in September when the children start school.

We look forward to seeing you and your child during your interview.

Yours sincerely

Ms S Wickliffe

**Assistant Headteacher**

: 0208 853 6250 : [info@stmatthewacademy.co.uk](mailto:info@stmatthewacademy.co.uk) : [www.stmatthewacademy.co.uk](http://www.stmatthewacademy.co.uk) : @stmattacad

The St Matthew Academy Limited. A company limited by guarantee whose registered office is situated at St Joseph's Vale, Blackheath, London, SE3 0XX  
Registered in England no 5144640 Vat registration no 117 5465 13

Successful, confident learners High expectations, outstanding achievements Inclusive, caring, Catholic community Nurturing talent, cultivating ambition Excellence for all