

# St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX  
Head of School: Miranda Baldwin



8 June 2017

## BY HAND

Dear Parent/Carer,

## CASHLESS

You will be aware from recent communication via text that St Matthew Academy will be going cashless in September 2017. This means you and your child will no longer be able to pay by cash or cheque at school.

You will instead need to activate your Parentpay account via [www.parentpay.com](http://www.parentpay.com) to enable you to make payment online for your child's school dinner, trips and other chargeable activities.

Please email [finance@stmatthewacademy.co.uk](mailto:finance@stmatthewacademy.co.uk) stating your child's full name and we will issue your activation details.

Should you have any queries relating to this, please contact our Finance department on 020 8853 6250 option 5.

Yours sincerely,

Mr R Dearing  
Business Manager