

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



9 January 2020

Dear Parents and Carers

Re: Year 11 Parents' Evening on Thursday 23rd January 2020 from 4:00pm – 6:30pm.

St Matthew Academy would like to invite you all to a very important Year 11 Parents' Evening, highlighted above. This is a time for you to meet with your child's individual subject teachers and discuss any concerns you may have as we approach the final months in your child's education at St Matthew Academy. Your attendance at this event is vital to ensure your son/daughter is fully supported by all relevant parties over what can be a stressful time.

Prior to speaking to all of your child's teachers you will receive your child's latest PPE results. It is important that you evaluate whether your child is making adequate progress in all their subjects and what they need to do to further improve over the next few months.

The Academy will be open to parents from **3.50pm and the evening will run till 6.30pm**. Your son or daughter should attend this evening with you in **full school uniform** and you have an allocated time of no more than 5 minutes for each subject. Please endeavour to keep to time, to ensure the smooth running of the evening. If you feel there is a matter that cannot be resolved during this time slot, please make an alternative appointment with that teacher for another occasion.

Please be aware that unfortunately parking is not available on the school premises.

We look forward to seeing you at the event.

Yours faithfully

Ms C Heywood
Assistant Headteacher

Ms K Migon
Director of Learning

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