

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Executive Head: Mr Serge Cefai

Head of School: Ms Miranda Baldwin



10 September 2018

Dear Parents and Carers

Walk Along the River Thames Trip

As part of the GCSE course requirements pupils are expected to show exploration of varied drawing skills and techniques. They must demonstrate that they are able to carry out primary research to aid their coursework. As a starting point to the architectural project, the Art and Technology department would like to take students to the river Thames to carry out observational drawings of the city landscape, this will provide stimulus and enable creativity to be demonstrated within their designs/artwork.

The details of the trip are as follows:

Date:	17 September 2018
Departure Time:	12:50 pm from School
Return Time:	15:30 pm approx.
Travel:	Train/Walk
Dress:	Full School Uniform
Packed Lunch	Pupils will have to provide their own food (a packed lunch will be provided for those children in receipt of Free School Meals)
Total Cost:	None

Myself as visit leader and my colleagues will retain the overall pastoral responsibility that we have when in school and which is well established in law. The law requires that teachers do everything reasonably practicable to ensure the safety of everyone in the group, and the staff will use their skills and experience as adults and teachers to protect the health, safety and welfare of the students. A detailed risk-assessment has been carried out, a copy of which is available from the school if you wish to see it.

If you would like your child to take part in this trip, please complete the attached permission slip by Thursday 13 September 2018.

Yours faithfully

Miss L Wright
Head of Art & DT
Trip Leader

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RETURN PERMISSION SLIP TO: Miss L Wright by Thursday 13 September 2018

Walk Along the River Thames - 17 September 2018 – Year 9

I am aware that the school has a detailed policy on the safe running of educational visits, which I can obtain from the school. I am also aware that the school's educational visits are always well organised with a particular attention paid to health and safety. I understand that there can be no absolute guarantee of safety, but appreciate that the school leaders of the visit retain the same legal responsibility for pupils as they have in school and will do everything that is reasonably practicable to ensure the safety of everyone on the visit.

I have read the information on this letter and I agree to:

Name of Child: Form:

Does your child have any condition or medical treatment requiring special medical attention? **Yes/No**

If yes please give details

Does he/she have any special dietary requirements? **Yes/No**

If yes please give details

Does your son/daughter have any allergies? **Yes/No**

If yes please give details

Contact number 1:..... **Contact number 2:**.....

Emergency contact number:.....

Email:.....

Declaration:

I confirm that my child is in good health. I agree to inform the group leader of any change in medical condition, and I give consent to any administration of medication as may be considered necessary by medically qualified persons, and any first aid deemed necessary, in an emergency situation during the visit.

Signed (Signature):Date:

Name of Parent/Carer: (Please print).....

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