

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Executive Head: Mr Serge Cefai

Head of School: Ms Miranda Baldwin



8 May 2018

Dear Parent/Carer



Urban Debate League Final Competition

As you will know, your child has been involved in a school debate club working with Debate Mate over the past academic year, and has competed in their national competition, the Urban Debate League. Our school was ranked in the top 16 schools nationally, which is a massive accomplishment! We will be taking a group of students to the Urban Debate League Final Competition on Monday 14 May at Shearman and Sterling, EC2A 2AP. There will be a Grand Final between the two top teams of the day at the House of Lords! Regardless of whether or not our school makes it to the Grand Final, all students are more than welcome to attend the Grand Final at the House of Lords.

The competition will run from 10am to 5pm and we would like your child to take part.

At some events and competitions, Debate Mate we will be taking photographs and /or videos. By signing the consent slip below, you are giving permission for group photos to be taken, which may be used for promotional purposes by Debate Mate.

Please complete the consent slip below showing that you give permission for your child to attend this trip. We will be bringing the students back to school once the event is over; however, if you are happy for your child to make their own way home, please also specify on the slip below.

Thank you very much for your support.

The details of the trip are as follows:

Departure Date:	Monday 14 May 2018
Departure Time:	8.40am from School
Return Time:	6pm to School
Travel:	Train/Walking
Dress:	Full School Uniform
Refreshments:	Packed Lunch provided

Myself as visit leader and my colleagues will retain the overall pastoral responsibility that we have when in school and which is well established in law. The law requires that teachers do everything reasonably practicable to ensure the safety of everyone in the group, and the staff will use their skills and experience as adults and teachers to protect the health, safety and welfare of the students. A detailed risk-assessment has been carried out, a copy of which is available from the school if you wish to see it.

If you would like your child to take part in this trip, please complete the permission slip by Thursday 10 May 2018

Yours faithfully

Ms K Purslow
Teacher/Trip leader

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RETURN PERMISSION SLIP TO: **Ms K Purslow – English Department**

I have read the information on this letter and I agree to:

(Name of pupil) in (class/form)taking part in the visit and in the activities described.

I agree to impress upon him/her the necessity to behave responsibly and to help the teachers to ensure the safety of everyone on the visit.

Does your child have any condition or medical treatment requiring special medical attention? **Yes/No**

Give details:

Does he/she have any special dietary requirements? **Yes/No**

Give details:

Does your son/daughter have any allergies? **Yes/No**

Give details:

Contact number 1: Contact number 2:

Emergency contact number:

Declaration:

I confirm that my child is in good health. I agree to inform the group leader of any change in medical condition, and I give consent to any administration of medication as may be considered necessary by medically qualified persons, and any first aid deemed necessary, in an emergency situation during the visit.

Signed: (Parent/guardian) Date: