

<b>Role</b>	Technician
<b>Salary</b>	Scale 3 Point 7-10, (£27,389 – £28,589 pro-rated to £23,953 - £25,003)
<b>Required</b>	As soon as possible
<b>Contract/Duration</b>	Part time and Full time available (Term Time only – 39 weeks per year)
<b>Location</b>	London Borough of Lewisham, London

*Are you a skilled, talented and creative technician?  
Are you seeking to develop your skill set across subject areas?*

If yes, then we would like to offer you the opportunity to work with us here at St Matthew Academy, a high performing Catholic school where pupils flourish both academically and socially. In October 2019, Ofsted confirmed SMA as a good school where all pupils, through their hard work and commitment, are able to 'let their light shine'. In Feb 2023, our CSI inspection stated 'The behaviour of pupils is exemplary in lessons and around the school, and strong and positive relationships are evident throughout the school.' We are proud that our pupils are able to learn in a disruption free environment resulting in strong progress for all. We are now pursuing our mission to embed ourselves as a truly great school at the heart of the community we serve.

We seek to appoint a talented and knowledgeable Technician. As a Technician, you will be responsible for ensuring that a high level of support is provided to both the Technology department. This is an exciting opportunity to make a significant impact on the quality of teaching and learning across the academy. The Technician is responsible for supporting pupils within classrooms, preparing classroom resources, supporting with classroom demonstrations and maintaining adequate stock levels.

The successful candidate will be:

- Experienced as a technician in either a school or other setting or a fast learner ready for a new challenge
- Committed to ensuring high expectations for pupils, staff and themselves
- Well organised, an excellent communicator and keen to take an active role in academy life

In sympathy with our Catholic ethos

We offer:

- Fantastic pupils with enormous potential
- Staff who are supportive to each other and enjoy working collaboratively
- Personalised programme of professional development and coaching for all staff
- A modern building, in a delightful setting and excellent resources
- Excellent public transport and road links across London and Kent
- Fully equipped gym and fitness suite, Season Ticket Loan, Cycle-to-work scheme, Tech Scheme, Employee Assistance Programme
- A strong commitment to staff well-being

We value the importance of diversity in our community and the significance of having staff that are representative of the children we teach. We particularly welcome applications from black and minority ethnic candidates as these groups are currently under represented within the Academy.

**Our school motto is 'let your light shine' and we ensure that we live this vision every day**

**How to apply:** For an application pack or to book an Academy tour, please contact Becs Jones  
[HR@stmatthewacademy.co.uk](mailto:HR@stmatthewacademy.co.uk) or call 0208 853 6250

**Closing date:** Open

**Interviews:**

For more information about the Academy you can also visit [www.stmatthewacademy.co.uk](http://www.stmatthewacademy.co.uk) and our Twitter account <https://twitter.com.stMattAcad>

# Job Description

**Role:** Technician

**Salary:** Academy Support Scale 3, Point 7-10, (£27,389 – £28,589 pro-rated to £23,953 - £25,003)

**Contract Type:** Permanent, Term Time only (39 weeks) Part time and full time hours are available.

**Working Hours:** 36 hours per week

**Reporting to:** The Head of the Design and Technology Department

## **The main purpose of the job will be as follows:**

The Design and Technology Technician is required to take on a varied support role including supporting across the full range of subjects offered.

## **Personal Duties**

- To assist with the setting up of Technology resources across the Department (Resistant Materials, Textiles, Food Technology and Art), as required.
- Preparing apparatus, materials and solutions and setting up equipment and apparatus for use in practical classes and / or examinations / assessments across the department.
- To support teachers across the Department during classes and clubs, both during and after the school day.
- To ensure all rooms after lessons are clean and tidy and ready for the next lesson.
- To assist the Head of Department with maintaining material stocks for the department, ensuring forthcoming pupil needs are met.
- To assist with the update of the equipment stock list register, and ensure that all equipment is maintained and serviced on a timely basis
- To continuously develop your own practice, taking responsibility for identifying and addressing your own training and development needs.
- In carrying out the tasks in this job description you have a duty (under Health & Safety legislation) to take reasonable care for the health and safety of yourself and that of others. This implies taking positive steps to monitor and maintain a safe and secure working environment. It is expected that whilst maintaining an effective and efficient working environment you comply with safety rules and procedures and to ensure that nothing you do, or fail to do, puts yourself or others at risk. This includes contributing to a safe and secure environment for pupils.

## **Other Duties**

- To support staff in other areas to ensure the work load across all technicians and all times is evenly distributed.
- To undertake other duties consistent with the scope of the post and within the competence of the post holder as required.

## Art Design and Technology Department Information

The Art, Design and Technology faculty at St Matthew Academy consists of an inspiring, energetic and motivated team. All have a vast array of expertise and subject knowledge, which support and help cultivate the creativity within the pupils we teach. Amongst the team, we have individuals with many years of dedicated experience as well as, those who are at the early stages of their professional journey in teaching. All are dedicated to make a difference to pupils' education.

The faculty is made up of five subject disciplines, which include Art, Photography, Textiles, Design and Technology and Food preparation and nutrition. All departments work collaboratively and share good practice and resources. As an all through academy, we also benefit from a close relationship with our primary colleagues, allowing knowledge and experience to be shared to deliver specialist lessons to the primary phase.



The department is well resourced and committed to helping all students' progress, develop and achieve their full potential in a fun, positive environment. The curriculum has been designed to integrate opportunities which bring learning to life through social and environmental topics. Preparing pupils in a world with an increasing need to become more sustainable. Pupils are also given the opportunity to participate in creative pursuits through entry of local and regional competitions. The faculty continues to build links with Christ the King sixth form college, with the prospect of having strong ties between the creative departments to allow pupils to have knowledge of the next transitional stage of education within the creative arts.

Within the faculty, GCSE outcomes have recently shown unsteadiness, though the department are committed to getting back on track to improve the trajectory of results. The staff have high expectations of all students, acknowledging the fact that all learn in different ways and are supportive of their needs. Every individual is valued and encouraged to build good relationships, show mutual respect, and demonstrate positive attitudes towards their learning and to all the staff within the academy.

Subject	GCSE OUTCOMES	2019	2022	2023
Art	9 to 4 grades	100%	80%	*61%
Design and Technology	9 to 4 grades	90%	15%	11%
Textiles	9 to 4 grades	100%	-	-
Food Preparation and Nutrition	9 to 4 grades	60%	-	-
Photography	9 to 4 grades	-	88%	38%

*\*Combined group of Art/Textiles*

We promote an educational culture which is diverse, experimental, scientific and technological whilst providing some elements of vocational learning to raise the aspirations of young people of all abilities. We provide opportunities for students to collaborate and work independently in all subject areas which enables nurturing of creativity and personal persistence. We pride ourselves with equipping pupils with core life skills and influencing their minds in preparation for work within a creative field. We provide stimulating learning environments, to encourage this to be realised which is recognised through a sense of awe and wonder by pupils, allowing them to develop and realise skilled outcomes.

Our mission is to support pupils to 'let their light shine.' The support and guidance we offer to all year groups shows the care and dedication that we as a department hold for the pupils here at the Academy. With continued growth we encourage the very best outcomes for the pupils we teach.

January 2024