

# St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



7 December 2022

Dear Parents and Carers

## RE: Update to Year 7 Parent Information Evening

Following the announcement of a train strike scheduled for Tuesday 13 December, we have taken the decision to make Parents' Evening Virtual. This will ensure that all parents will still be able to attend and meet with their child's form tutor.

Your appointments can be made from your phone, laptop or tablet. It is paramount to your child's success in school that we work closely together, so it is important that you attend.

If you have not already done so, please book your preferred appointment time by selecting the link below and following the instructions:

<https://stmatthew.schoolcloud.co.uk/>

Once the above web page has loaded, you will be asked to enter a code and your child's date of birth.

**Pupil Name:**                      **Pupil Name**  
**Parent Log in Code:**         **Code**

Once you have booked your appointments, you will then receive an email confirmation with your appointment time. Each appointment has an allocated time of 5 minutes and cannot be extended, it is really important that you are punctual and that you are in a quiet space so that you and your child can hear what the teacher is saying.

Please note you will not be able to book appointments after Tuesday 13 December at 12:00pm.

If you have any further queries, please do not hesitate to contact the Academy.

Yours faithfully,

**Mr I Gunningham**  
**Assistant Headteacher**