

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



9th June 2021

Dear Parents and Carers

RE: Primary Parents Evening – Wednesday 30th June & Thursday 1st July 2021, 3.45pm-6.30pm

We will be holding a Parents Evening for all primary pupils after school from **3:45pm - 6:30pm** on the above dates, which will provide you with an opportunity to discuss your child's attainment, progress and targets for this academic year, with their class teacher.

As an Academy we believe it is paramount to your child's success in school that we work closely together, so it is important that you attend.

We are considering offering in-person meetings with the class teacher alongside virtual (online) appointments. In order for us to plan this appropriately, please indicate on the slip below your preference and your preferred time. The reply slip should be returned to the class teacher no later than **Monday 14th June** so that we can create a plan based on your responses.

If you have any questions, please speak to the class teacher in the first instance.

Yours faithfully,

Ms. J. Chick
Head of Primary Phase

Primary Parent's evening – Wednesday 30th June & Thursday 1st July 2021

Child's name: _____ Class: _____

My preferred method of communicating with the teacher is:

Face to face appointment. Please tick your preferred day below.

Wednesday	Thursday

Online Appointment. Please tick your preferred day below.

Wednesday	Thursday

I have other children in class(es) detailed below:

Parent/Carer Signature: _____ Contact number: _____

Date: _____

: 0208 853 6250 : info@stmatthewacademy.co.uk : www.stmatthewacademy.co.uk : @stmattacad

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