

Remote Education Provision Information for Parents - Secondary Phase

This information is intended to provide clarity and transparency to pupils, parents and carers about what to expect from remote education during whole academy closure. We have anticipated many of your questions and queries and attempted to answer them in detail below. If you still require further information, please do contact the academy.

The Remote Curriculum: What Is Taught to Pupils at Home

What should my child expect from immediate remote education on the first day or two of pupils being sent home?

Our remote learning provision is fully developed and organised, all teachers have received high quality training on how to access Google Classroom and have adapted the planned curriculum in order to fit within the remote teaching framework. This provision will go live on day one of academy closure providing your child has access to a working device and internet access.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Our teachers have worked tirelessly to ensure the remote teaching closely matches the planned curriculum. In practical subjects, teachers have adapted the curriculum to enable pupils to access creative and practical tasks with limited equipment and resources whilst at home.

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils the following number of hours each day:

Years 7 and 8	15 minutes' tutor time 5x 55 minute lessons
Year 9 10 and 11	15 minutes' tutor time 5x 55 minute lessons Additional independent study and homework tasks as set by teachers

Please see below the timetable pupils will be expected to follow:

Times of the Day	Year 7 - 11
8.45am - 9.00am	Registration, reflection and preparation for the day ahead
9.00am - 9.55am	Lesson 1
9.55am - 10.50am	Lesson 2
10.50am - 11.45am	Lesson 3
11.45am - 12.40pm	Lunch
12.40pm - 1.35pm	Lesson 4
1.35pm - 2.30pm	Lesson 5
2.30pm	End of teaching day for pupils however KS4 pupils are expected to complete some private study or revision for part of the remainder of the afternoon

Please note that Core PE lessons will NOT take place during whole school closure. Pupils should carry out a physical activity as suggested by the PE team or where this is difficult pupils can complete independent study or read during these times.

How will my child access any online remote education you are providing?

All lessons will be delivered via Google Classroom, our chosen online learning platform.

100% of **Year 11** lessons will be delivered live with a minimum of **50%** of lessons for **Years 7-10** delivered live. Where lessons are not live, teachers will begin the lesson with a register and then set appropriate work to be completed during lesson time.

If my child does not have digital or online access at home, how will you support them to access remote education?

We have recognised that some pupils may not have suitable online access at home. We are very proud to be able to offer a device to EVERY child who does not have access in the secondary phase. If your child requires a device to access remote learning, please contact us on the following email address to request support. info@stmatthewacademy.co.uk

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

As per our policy whilst at the academy, we have high expectations for every pupil. Unless your child is too ill to participate in remote learning we expect every pupil to engage fully and make positive contributions to class

discussions and tasks in all lessons planned and delivered by their class teachers. If your child is unwell please follow the academy absence protocol in this instance.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Each morning during tutor time, your child's tutor will take the morning register. Nonattendance will be followed up promptly via a phone call home by the Tutor, Director of Learning or Attendance Officer.

At the start of every lesson your child will be expected to log into the Google Meet for the teacher to take the register. Non participation in lessons will be recorded centrally and monitored closely by the pastoral team. Where there are concerns over low engagement Directors of Learning will make regular contact with home. Failing this home visits will be made by the pastoral team.

How will you assess my child's work and progress?

Our teachers will continue to follow the academy marking and feedback policy whilst delivering remote learning. Individual written feedback will be provided for each subject area at least twice per half term.

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms and self and peer assessment activities are also valid and effective methods, and will be utilised by your child's teachers.

How will my child's work be assessed and tracked during whole school closure?

While learning remotely, pupils will continue to receive written feedback at least twice per half term from their teachers following the Academy marking policy

This could take the form of:

- Using www/ebi in private comments on Google Classroom or the rubric function for success criteria
- Live marking on Google Docs using comments
- www/ebi feedback on online resources such as Educake and Hegarty Maths
- Posting common misconceptions on the class Stream
- Using Google Forms to create automatically marked formative quizzes

During remote learning, formative assessment will be used during each live lesson to check pupils' ongoing learning, e.g.:

- Retrieval and recap, Do Now and plenary activities using a variety of AfL techniques
- Use online resources for short tests, e.g. Hegarty Maths, Educake, Google Forms
- Encouraging pupils to self-assess by using green coloured text in their work
- High-stakes pieces of work will be set regularly, with grading/rubric function on Google Classroom being a good tool for giving feedback on such work

How will the school report on my child's progress and attainment during whole school closure?

Where possible the Academy will continue to follow the current reporting to parent protocol with reports and parent consultation evenings taking place according to the academic calendar. If changes need to be made to our reporting cycle, then parents will be informed in good time.

All parents are encouraged to sign up to the SIMS Parent App as this gives parents and carers daily updates on achievement and behaviour points their children have received.

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example those with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

In order to ensure our SEND pupils are supported with online learning, St Matthew Academy have added additional support to virtual classrooms. Teaching Assistants will be continuing to support in the classes as they have done in school and will provide additional scaffolding for the pupils they work with. To accommodate for all learning types, activities and tasks set by teachers will be provided in a variety of ways; through live lessons, videos and interactive websites. Individual interventions will be put into place where needed and we will stay in close contact with these pupils, and their families to ensure this. We will continue to work with professionals who support pupils in school with activities outside of the classroom and will offer provisions virtually. This includes mentoring, therapy, modified timetables and additional support with sensory activities. Our most vulnerable pupils will have access to the critical worker school each day where staff will be available to support the learning. For our pupils where English is a second language, our dedicated support teacher will be offering small group lessons providing vital guidance on how to access the curriculum remotely.

Please follow [click here](#) to access the comprehensive and detailed [Remote Learning Handbook](#) for parents.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school. Children who are isolating will have lesson videos and work posted on Google classroom or else be invited to a google meet to join the lesson live if it is appropriate and possible. Support with devices will be provided if required. Feedback will be given in the same way as detailed above in the remote learning policy.