

St Matthew Academy

St Joseph's Vale, Blackheath, London SE3 0XX

Headteacher: Ms Miranda Baldwin

Head of Primary: Ms Joanna Chick



11 September 2020

Dear Parents and Carers

Welcome back! It has been an absolute delight to have all our pupils return to school and to welcome our new reception pupils to the Academy community. I hope that you and your families had a restful summer holiday and are looking forward to a new academic year.

It has been an absolute pleasure to see how the children have been so enthusiastic in their learning. Whilst we are not operating as we wish, we fully appreciate your support and patience with the changes we have had to implement and are constantly reviewing the procedures and systems we have in place.

Drop Off

Please ensure that your child is dropped off at the assigned time for their year group (no earlier than 5 minutes before), this is so that we can maintain social distancing between year group bubbles.

You are now welcome to walk down to the primary gate to drop off your child. Please follow the arrows and walk along the side of the building. Exit using the markings in the middle of the car park. Please ensure that you allow people a safe distance to enter before you leave using the pedestrian gate.

For those parents that have children in different year groups, please drop them both off at the earliest arrival time. The sibling that has the later start time will go into class with their teaching assistant, this is to avoid inconvenience for our parents

Collection

Pupils must be collected from the primary gate at their assigned collection time. If you have children in different primary year groups, please collect them both at the latest time that they finish i.e. if a child in year 1 finishes at 3.30pm and a year 5 sibling at 3.00pm collect them both at 3.30pm. This is to avoid any pupils missing any learning time. Arrive at the gate no more than 5 minutes before your collection time.

Late Collection/ Collection by Secondary Siblings

If your child is to be picked up by a secondary sibling, please make the class teacher aware of this via email as soon as possible. All pupils that are to be collected after 3.45pm will remain in the primary hall. Parents and siblings should go to the front reception and speak to the receptionist via the intercom who will then contact primary staff, children will then child can be brought up to the reception.

Children in Year 5 And 6 That Are Now Going Home On Their Own

Please inform the class teacher via email if your child is to go home on their own. If you have told them verbally, please also email the class teacher with written permission so we have a formal record.

Curriculum Newsletter

A curriculum newsletter is being sent out to you today via email, there will also be a copy on the Academy website. Your child will also be bringing home a hard copy. Please take the time to read the newsletter as it contains information on what they are learning this term, homework and PE days.

Thank you again for your continued support.

Yours faithfully

Ms Chick

Head of Primary

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