

4 March 2019

Dear Parents and Carers

Primary Phase – Safeguarding and Health and Safety.

As you are aware the Academy takes the Safeguarding, Health and Safety of our students extremely seriously, for this reason we feel it necessary to remind all of our parents of some academy rules in place to protect our students.

Start of the School Day.

Primary students start school, at 9.00am however, we have noticed that some children are starting to arrive at the Academy before the Primary gates open. We would like to take this opportunity to remind all parents that students should not be on the Academy site without adult supervision before 8.30am, when the gates open and staff are on duty to ensure they are safe. If you have to drop your child to the Academy earlier than this you are welcome to use the Breakfast Club facility. If your child is invited to take part in early morning booster sessions then they will be let in the primary door by a member of staff at 8.00am on the specified days. We would also like to ask that you remind any older secondary siblings who bring their brother or sisters, they should not drop and leave their siblings before staff are on duty.

Vehicles on Academy Grounds.

As you are all aware, vehicles are not permitted to enter the Academy site to drop off or collect students. Recently this is becoming an issue with cars tailgating after vehicles and driving fast through the gate and around the car park. We ask you to please not enter the Academy site in your vehicle.

Birthdays at the Academy.

We understand that any child's birthday is a special time of the year, however the Primary Phase have decided we will no longer be accepting any goods i.e. cakes, sweets and crisps to be handed out to children on behalf of parents. This decision was not an easy one to make but unfortunately we have to take into consideration the large number of children who suffer with food allergies. It is paramount that we are vigilant in terms of allergies and intolerances and that we continue to maintain a high duty of care to all our children ensuring their safety takes precedence.

We would like to thank you for your co-operation as always in advance, but if you do have any queries regarding the above please do not hesitate to contact us at the Academy.

Yours faithfully



Ms J Chick
Acting Head of Primary Phase



Mr K Umewke
Deputy Head